



Architectural Historian
5250 Cherokee Ave, Suite 300, Alexandria, VA 22312

About Us

Founded in 1988, Commonwealth Heritage Group, Inc. (Commonwealth) is a full-service heritage management and consulting firm serving clients for projects of all sizes. Commonwealth is a small business and proud founding member of the American Cultural Resources Association, a trade association of the heritage management industry.

Since its founding, Commonwealth has grown to acquire other cultural resource companies including *Coastal Carolina Research, Inc.* in 2009, *Sagebrush Consultants, Inc.* in 2013, *John Milner Associates, Inc.* in 2014, and *SouthArc, Inc.* in 2020. This growth has enabled us to work with customers nationwide from our headquarters in Dexter, MI and our eleven regional offices in Gainesville, FL; Littleton, MA; Traverse City, MI; Minneapolis, MN; Tarboro, NC; Albuquerque, NM; Columbus, OH; West Chester, PA; Ogden, UT; Alexandria, VA; and Milwaukee, WI.

As an experienced industry leader, Commonwealth has consistently delivered quality services at the best value to its clients and developed an outstanding reputation with clients and regulatory agencies for understanding the intricacies of heritage management planning, permitting, and project implementation.

The company's portfolio reflects numerous accolades and acknowledgments from the Environmental Protection Agency, the Federal Highway Administration, the Advisory Council on Historic Preservation, the American Society of Landscape Architects, the Society for American Archaeology, the American Cultural Resources Association, and Michigan Department of State.

Commonwealth offers an excellent range of benefits (health, dental, life, and disability insurance, paid leave, 401(k) plan with company match, etc.). Commonwealth is an M/F/D/V Equal Opportunity Employer.

Job Description

The Architectural Historian for Commonwealth Heritage Group, Inc. will be based in the Mid-Atlantic area and work with a team of cultural resource professionals to plan and implement architectural reconnaissance and evaluation surveys, conduct historic background research, create technical reports, and document architectural resources according to state and federal guidelines. The Architectural Historian should have a working knowledge of architectural terminology, photography, historic deed research, field survey methods, and the National Register of Historic Places nomination guidelines.

The Architectural Historian successfully executes the following tasks:

- Develop field research strategies required to complete reconnaissance/evaluation survey
- Identify and document the architectural details of buildings and structures
- Conduct photographic survey of resources
- Assess individual resources and/or historic districts for historic integrity and eligibility to the NRHP
- Conduct architectural research, including reviewing deeds, plats, title documents, probate and other court records, tax and census records, historical maps, primary and secondary sources, newspaper articles, business directories, previous construction plans, photographs, etc.
- Gather oral history from property owners and/or project stakeholders
- Complete HABS/HAER documentation
- Write technical reports according to state and federal guidelines
- Complete state resource forms and submit associated materials to state repositories



Job Requirements

Minimum Qualifications:

- Graduate degree in architectural history, history, or a related field plus two years of professional experience
- Professional research/writing experience in the culture and building traditions of the Mid-Atlantic states, from Virginia to Pennsylvania
- Previous experience working in Virginia
- Prior experience working with federal and state agencies; working familiarity with Section 106
- Excellent research and writing skills
- Experience preparing National Register nominations preferred
- Must be a self-starter, organized, and be able to work independently
- Ability to travel throughout the eastern United States
- Exercise responsible and ethical decision-making regarding company funds, resources, and conduct

Apply today! Or find more information about this position and other available positions at www.commonwealthheritagegroup.com/careers/