



Project Archaeologist
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About Us

Founded in 1988, Commonwealth Heritage Group, Inc. (Commonwealth) is a full-service heritage management and consulting firm serving clients for projects of all sizes. Commonwealth is a small business and proud founding member of the American Cultural Resources Association, a trade association of the heritage management industry.

Since its founding, Commonwealth has grown to acquire other cultural resource companies including *Coastal Carolina Research, Inc.* in 2009, *Sagebrush Consultants, Inc.* in 2013, *John Milner Associates, Inc.* in 2014, and *SouthArc, Inc.* in 2020. This growth has enabled us to work with customers nationwide from our headquarters in Dexter, MI and our eleven regional offices in Gainesville, FL; Littleton, MA; Traverse City, MI; Minneapolis, MN; Tarboro, NC; Albuquerque, NM; Columbus, OH; West Chester, PA; Ogden, UT; Alexandria, VA; and Milwaukee, WI.

As an experienced industry leader, Commonwealth has consistently delivered quality services at the best value to its clients and developed an outstanding reputation with clients and regulatory agencies for understanding the intricacies of heritage management planning, permitting, and project implementation.

The company's portfolio reflects numerous accolades and acknowledgments from the Environmental Protection Agency, the Federal Highway Administration, the Advisory Council on Historic Preservation, the American Society of Landscape Architects, the Society for American Archaeology, the American Cultural Resources Association, and Michigan Department of State.

Commonwealth offers an excellent range of benefits (health, dental, life, and disability insurance, paid leave, 401(k) plan, etc.). Commonwealth is an M/F/D/V Equal Opportunity Employer.

Job Description

Commonwealth is seeking qualified applicants to fill a Project Archaeologist position in our Minneapolis, MN or Milwaukee, WI office, working between 30 and 40 hours per week dependent upon project and business needs. Primary responsibilities include: leading and supervising field staff in the field and in the office; recording prehistoric and historic sites through survey; excavating historic and prehistoric sites; monitoring fieldwork quality and reviewing paperwork/notes; conducting background research required for assessments; technical report preparation; adhering to established budgets and schedules; maintaining appropriate professional standards of quality and technical proficiency; positively interacting with a variety of clients, governmental agencies, and team members to meet deadlines and confidently represent the company; and other duties as may be required. Traveling for non-local projects is necessary. The pay rate for this position is competitive and dependent on experience with opportunities for advancement. We seek a candidate who wishes to grow within the company.

Qualifications

- M.A./M.S. in Anthropology or Archaeology;
- Two years of experience, or the equivalent summation of two years of experience, directing fieldwork for CRM projects, preferably in the Midwest region;
- Two years of experience, or the equivalent summation of two years of experience, with analysis and technical report writing; and
- Prior experience with Trimble GPS equipment and GIS (preferred)



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